

**UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA**

CASE NUMBER:

v.

Plaintiff(s)

Defendant(s).

**NOTICE OF  
MEDIATION DATE**

**YOU ARE HEREBY NOTIFIED THAT THE PANEL MEDIATOR HAS SCHEDULED A MEDIATION  
IN THE ABOVE-CAPTIONED CASE**

for \_\_\_\_\_ at \_\_\_\_\_ ☐ a.m. / ☐ p.m.

**LOCATION:** \_\_\_\_\_

**The mediation session must be completed and an ADR-03 Report must be filed on or before the  
Court-ordered completion date.**

Continuances are not favored and can only be granted by the Mediator up to the Court-ordered completion date. Absent extraordinary circumstances, parties cannot request a continuance within three (3) business days of a scheduled mediation.

**Dated:** \_\_\_\_\_

**Panel Mediator:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_